

# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2019-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website Website
Erzurum Technical University	TR ERZURUM02	<b><u>Institutional:</u></b> Assist. Prof. Dr. Eyüphan MANAY (Institutional Erasmus Coordinator) E-mail: erasmus@erzurum.edu.tr Phone: +90 444 5 388	<a href="http://www.erzurum.edu.tr">www.erzurum.edu.tr</a> <a href="http://servis.erzurum.edu.tr/bologna/anasayfa/detay_en/7">http://servis.erzurum.edu.tr/bologna/anasayfa/detay_en/7</a>
		<b><u>Departmental:</u></b> Assist. Prof. Dr. Harun SELVİTOPI (Departmental Erasmus Coordinator) E-mail: erasmus@erzurum.edu.tr Phone: +90 444 5 388 / 24 51	
Uniwersytet Kazimierza Wielkiego	PL BYDGOSZ01	<b><u>Institutional:</u></b> Katarzyna Chmielewska, University Erasmus+ Coordinator, kasiach@ukw.edu.pl, +48 523419108	<a href="http://www.ukw.edu.pl">www.ukw.edu.pl</a> <a href="http://www.erasmus.ukw.edu.pl">www.erasmus.ukw.edu.pl</a>

		<b>Departmental:</b> Piotr Sworowski, Erasmus+ Coordinator, Math Dept, <a href="mailto:piotrus@ukw.edu.pl">piotrus@ukw.edu.pl</a>	
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## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ERZURUM02	PL BYDGOSZ01	0541	Mathematics	1st, 2nd	6 months	n/a
PL BYDGOSZ01	TR ERZURUM02	0541	Mathematics	1st, 2nd	6 months	n/a

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ERZURUM02	PL BYDGOSZ01	0541	Mathematics	1(5 days/8 hours)	1(5 days)
PL BYDGOSZ01	TR ERZURUM02	0541	Mathematics	1(5 days/8 hours)	1(5 days)



### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ERZURUM02		Turkish	English	B1	B2
PL BYDGOSZ01		Polish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

**TR ERZURUM02:** No Special Additional Requirements

**PL BYDGOSZ01:** Kazimierz Wielki University has facilities and services in place to assist student with disabilities and special needs. Please inform us in advance if any such assistance will be required or email [niepelnosprawni@ukw.edu.pl](mailto:niepelnosprawni@ukw.edu.pl) for more detailed information.

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL BYDGOSZ01	1 <sup>st</sup> June	1 <sup>st</sup> November
TR ERZURUM02	15 <sup>th</sup> July	15 <sup>th</sup> December

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

<sup>1</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

#### 4. Termination of the agreement

Any unilateral or bilateral decision to discontinue or modify the exchanges will be notified to the other party by 1 September 20XX and it will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

**TR ERZURUM02:** [http://servis.erzurum.edu.tr/bologna/anasayfa/detay\\_en/7](http://servis.erzurum.edu.tr/bologna/anasayfa/detay_en/7)

**PL BYDGOSZ01:**

<b>A</b>	<b>Excellent:</b> <i>outstanding performance with only minor errors</i>	<b>5,0</b>
<b>B</b>	<b>Very Good:</b> <i>above average standard but with some errors</i>	<b>4,5</b>
<b>C</b>	<b>Good:</b> <i>generally sound work with a number of notable errors</i>	<b>4,0</b>
<b>D</b>	<b>Satisfactory:</b> <i>fair but with significant shortcomings</i>	<b>3,5</b>
<b>E</b>	<b>Sufficient:</b> <i>performance meets the minimum criteria</i>	<b>3,0</b>
<b>F / FX</b>	<b>Fail:</b> <i>considerable further work is required</i>	<b>2,0</b>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ERZURUM02	<a href="mailto:erasmus@erzurum.edu.tr">erasmus@erzurum.edu.tr</a>	<a href="http://www.konsolosluk.gov.tr/tr/en/">http://www.konsolosluk.gov.tr/tr/en/</a>

	+90 444 5 388 / 2276	<a href="#">start.aspx</a>
PL BYDGOSZ01	International Relations Office tel. +48 523419108 email: <a href="mailto:erasmus@ukw.edu.pl">erasmus@ukw.edu.pl</a> ; <a href="mailto:akoperska@ukw.edu.pl">akoperska@ukw.edu.pl</a>	<a href="http://www.ukw.edu.pl">www.ukw.edu.pl</a> <a href="http://www.erasmus.ukw.edu.pl">www.erasmus.ukw.edu.pl</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM02	<a href="mailto:erasmus@erzurum.edu.tr">erasmus@erzurum.edu.tr</a> +90 444 5 388 / 2276	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
PL BYDGOSZ01	International Relations Office tel. +48 523419108 email: <a href="mailto:erasmus@ukw.edu.pl">erasmus@ukw.edu.pl</a> ; <a href="mailto:akoperska@ukw.edu.pl">akoperska@ukw.edu.pl</a>	<a href="http://www.ukw.edu.pl">www.ukw.edu.pl</a> <a href="http://www.erasmus.ukw.edu.pl">www.erasmus.ukw.edu.pl</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.


Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM02	<a href="mailto:erasmus@erzurum.edu.tr">erasmus@erzurum.edu.tr</a> +90 444 5 388 / 22 76	<a href="https://www.erzurum.edu.tr/fakulte/dis-iliskiler-ofisi-ico1">https://www.erzurum.edu.tr/fakulte/dis-iliskiler-ofisi-ico1</a>
PL BYDGOSZ01	International Relations Office tel. +48 523419108 email: <a href="mailto:erasmus@ukw.edu.pl">erasmus@ukw.edu.pl</a> ; <a href="mailto:akoperska@ukw.edu.pl">akoperska@ukw.edu.pl</a>	<a href="http://www.ukw.edu.pl">www.ukw.edu.pl</a> <a href="http://www.erasmus.ukw.edu.pl">www.erasmus.ukw.edu.pl</a> <a href="http://www.ukw.edu.pl">www.ukw.edu.pl</a>



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#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
TR ERZURUM02	<b><u>Institutional:</u></b> Assist.Prof.Dr.Eyüphan MANAY Head of International Cooperations Office and Institutional Erasmus Coordinator		
	<b><u>Departmental:</u></b> Assist. Prof. Dr. Harun SELVİTOPI (Departmental Erasmus Coordinator) E-mail: erasmus@erzurum.edu.tr Phone:+90 444 5 388 / 24 51		
PL BYDGOSZ01	Vice-Rector for Development and Cooperation Marek Macko, Phd, Assoc. Prof.	7.01.2020	Vice-Rector for Development and Cooperation KAZIMIERZ WIELKI UNIVERSITY  dr hab. inż. Marek Macko, prof. nadzw.

<sup>2</sup>Scanned signatures are accepted