



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website Website
Erzurum Technical University	TR ERZURUM02	Institutional: Prof.Dr. Murat Demir AYDIN (<i>Institutional Erasmus Coordinator</i>) E-mail: erasmus@erzurum.edu.tr Adress: Çat Yolu Üzeri 4. Km Yakutiye/Erzurum, TURKEY 2500 Phone: +90 442 281 25 27	www.erzurum.edu.tr erasmus.erzurum.edu.tr http://form.erzurum.edu.tr/tyyc
Lodz University of Technology International Faculty of Engineering	PL LODZ02	Contact person: Krzysztof Podstawek, BSc International Coordinator International Faculty of Engineering Żwirki 36, 90-924 Łódź, POLAND Tel: +48 42 6383844 Fax: +48 42 6360652 krzysztof.podstawek@p.lodz.pl ife@adm.p.lodz.pl	www.ife.p.lodz.pl www.mobility.p.lodz.pl/in on-line application Course offer: http://www.ife.p.lodz.pl/index.php?option=com_content&view=article&id=1394&Itemid=427&lang=en (Bachelor degree) http://www.ife.p.lodz.pl/index.php?option=com_content&view=article&id=1395&Itemid=428&lang=en (Master degree)

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Student Mobility for Studies [total number of months of the study periods or average duration*]
TR ERZURUM02	PL LODZ02	0731	Architecture and town planning	1, 2	12 (2 students x 6 months)
TR ERZURUM02	PL LODZ02	0715	Mechanics and metal trades	1, 2	12 (2 students x 6 months)
TR ERZURUM02	PL LODZ02	041	Business and administration	1, 2	12 (2 students x 6 months)
PL LODZ02	TR ERZURUM02	0731	Architecture and town planning	1, 2	12 (2 students x 6 months)
PL LODZ02	TR ERZURUM02	0715	Mechanics and metal trades	1, 2	12 (2 students x 6 months)
PL LODZ02	TR ERZURUM02	041	Business and administration	1, 2	12 (2 students x 6 months)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training
TR ERZURUM02	PL LODZ02	0731	Architecture and town planning	To be decided	To be decided
TR ERZURUM02	PL LODZ02	0715	Mechanics and metal trades	To be decided	To be decided
TR ERZURUM02	PL LODZ02	041	Business and administration	To be decided	To be decided
PL LODZ02	TR ERZURUM02	0731	Architecture and town planning	2 x 5 days	2 x 5 days
PL LODZ02	TR ERZURUM02	0715	Mechanics and metal trades	2 x 5 days	2 x 5 days
PL LODZ02	TR ERZURUM02	041	Business and administration	2 x 5 days	2 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ERZURUM02		Turkish	English	B1	B2
PL LODZ02		English		B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

TR ERZURUM02: No Special Additional Requirements

PL LODZ 02: TUL offers the following facilities for persons with disabilities:

- Special Office for Students with Disabilities
- most buildings (including two student dormitories) are adjusted to the needs of persons with motor disabilities
- all faculties are equipped with facilities supporting persons with poor hearing
- library provides access to its resources and internet for persons with poor hearing and vision
- possibility of individual study programme
- transport assistance and individual transport for persons with motor disabilities
- rental of specialist equipment and software for persons with hearing and visual disorders
- assistance of sign language interpreters
- adaptation of learning materials
- psychological help
- career guidance
- sports

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ERZURUM02	15 th July	15 th December
PL LODZ02	June 30 th for applications, July 15 th for EPS applications	November 30 th for applications (including EPS)

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

Any unilateral or bilateral decision to discontinue or modify the exchanges will be notified to the other party by 1 September 20XX and it will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ERZURUM02:

<http://erasmus.izurum.edu.tr> and <http://form.izurum.edu.tr/tyyc>

PL LODZ 02:

Standard grading system at TUL		
Note	Grade	Definition
5.0	A	Excellent
4.5	B	Very good
4.0	C	Good
3.5	D	Satisfactory
3.0	E	Sufficient
2	FX/F	Fail

http://www.p.lodz.pl/en/ectsen,menu1589,ects_credit_allocation_based_on_the_student_workload_needed_in_order_to_achieve_expected_learning_outcomes_index.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM02	erasmus@erzurum.edu.tr +90 442 281 25 27	http://www.konsoosluk.gov.tr/tr/en/start.aspx
PL LODZ02	foreignstudents@info.p.lodz.pl	http://www.p.lodz.pl/rekrutacja.menu1616.cudzoziemcy_index.htm

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM02	erasmus@erzurum.edu.tr +90 442 281 25 27	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
PL LODZ02	foreignstudents@info.p.lodz.pl sao@info.p.lodz.pl	http://www.p.lodz.pl/ects/en.menu1516.cost_of_living_index.htm

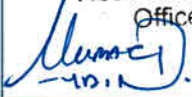

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM02	Mr. Eren ÖZBEK erasmus@erzurum.edu.tr +90 442 281 25 27	http://www.erzurum.edu.tr/Content/Yuklemeler/DosyaGenel/Dosya11408.pdf
PL LODZ02	Application on-line via: http://mobility.p.lodz.pl/in	http://www.p.lodz.pl/ects/en/menu1516_cost_of_living_index.htm

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ERZURUM02	Prof. Dr. Murat Demir AYDIN <i>Head of International Relations Office and Institutional Erasmus Coordinator</i>		Prof. Dr. Murat Demir AYDIN Head of International Office. FTU 
Lodz University of Technology PL LODZ02	Prof. Sławomir WIAK <i>Vice-Rector for Education</i>		Prorektor ds. Edukacji Politechniki Łódzkiej  Prof. dr hab. inż. Sławomir Wiak

²Scanned signatures are accepted