



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website Website
Erzurum Technical University	TR ERZURUM02	Institutional: Prof.Dr. Murat Demir AYDIN (<i>Institutional Erasmus Coordinator</i>) E-mail: erasmus@erzurum.edu.tr Adress: Çat Yolu Üzeri 4. Km Yakutiye/Erzurum, TURKEY 2500 Phone: +90 442 281 25 27	www.erzurum.edu.tr erasmus.erzurum.edu.tr http://form.erzurum.edu.tr/tyyc
Politechnika Warszawska (Warsaw University of Technology), Wydział Elektryczny (Faculty of Electrical Engineering)	PL WARSZAW 02	Institutional Coordinator: Agnieszka Bursztyńska. abursztynska@cwm.pw.edu.pl Faculty Coordinator: Prof. Désiré Dauphin Rasolomampionona Phone: (00-48-22) 234 73 51, fax: (00-48-22) 234 50 84, E-mail: draso@pw.edu.pl	https://www.pw.edu.pl/engpw/University2/Students/International-Exchange-Programmes/Erasmus

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships*
TR ERZURUM 02	PL WARSZAWA02	522	Electrical and Electronics Engineering	1, 2	2x5	
PL WARSZAWA02	TR ERZURUM 02	522	Electrical and Electronics Engineering	1, 2	2x5	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training*
TR ERZURUM 02	PL WARSZAWA 02	522	Electrical and Electronics Engineering	10 days (2 persons x 5 days)	10 (2 x 5 Days)
PL WARSZAWA0 2	TR ERZURUM 02	522	Electrical and Electronics Engineering	10 days (2 persons x 5 days)	10 (2 x 5 Days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject	Language of	Language of	Recommended language of instruction level ¹
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¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]	area	instruction 1	instruction 2	Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ERZURUM02		Turkish	English	B1	B2
PL WARSZAW02		Polish	English	B1/B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

TR ERZURUM02: No Special Additional Requirements

PL WARSZAW02: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: uape@cwm.pw.edu.pl

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ERZURUM02	15 th July	15 th December
PL WARSZAWA02	31 th of May	30 th of November

- The receiving institution will send its decision within 4 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

Any unilateral or bilateral decision to discontinue or modify the exchanges will be notified to the other party by 1 September 20XX and it will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ERZURUM02: <http://erasmus.erzurum.edu.tr/Menu/10957/course-catalogue-and-grading> and <http://form.erzurum.edu.tr/tyyc>

PL WARSZAW 02: satisfactory (polish equivalent : 3) fair (polish equivalent: 3,5) good (polish equivalent : 4) better (polish equivalent : 4,5) excellent (polish equivalent : 5)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM02	erasmus@erzurum.edu.tr +90 442 281 25 27	http://www.konsolosluk.gov.tr/tr/en/sta-rt.aspx
PL WARSZAWA02	Phone: (00-48-22) 234 73 51, fax: (00-48-22) 234 50 84, E-mail: draso@pw.edu.pl Katarzyna Klang (00-48-22) 234 73 51 234 50 84, E-mail: katarzyna.klang@ien.pw.edu.pl	http://www.ee.pw.edu.pl/~desire/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM02	erasmus@erzurum.edu.tr +90 442 281 25 27	http://www.sgk.gov.tr/wps/portal/en?C-SRT=15758577449206964749
PL WARSZAWA02	Phone: (00-48-22) 234 73 51, fax: (00-48-22) 234 50 84, E-mail: draso@pw.edu.pl Katarzyna Klang (00-48-22) 234 73 51 234 50 84, E-mail: katarzyna.klang@ien.pw.edu.pl	http://www.internationalstudentinsurance.com/poland-student-insurance/health-insurance-in-poland.php

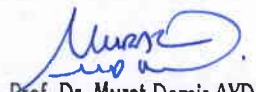

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM02	Mr. Eren ÖZBEK erasmus@erzurum.edu.tr +90 442 281 25 27	http://www.erzurum.edu.tr/Content/Yuklemeler/DosyaGenel/Dosya11408.pdf
PL WARSZAWA02	Phone: (00-48-22) 234 73 51, fax: (00-48-22) 234 50 84, E-mail: draso@pw.edu.pl erasmus@ee.pw.edu.pl	https://www.pw.edu.pl/engpw/University2/Candidates/Instructions-for-Applicants-of-Foreign-Citizenship-to-Study-on-the-Same-Conditions-as-Citizens-of-Poland/Information-on-accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ERZURUM02	Prof. Dr. Murat Demir AYDIN <i>Head of International Relations Office and Institutional Erasmus Coordinator</i>	08.09.16	 Prof. Dr. Murat Demir AYDIN Head of International Office. ETU
PL WARSZAWA02	Prof. Sylwester Robak, V-ce Dean	15.07.16	 PRODZIEKAN Wydziału Elektrycznego Politechniki Warszawskiej dr hab. inż. Sylwester Robak, prof. P.W.

²Scanned signatures are accepted