



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018-2021² between programme countries

[Minimum requirements]³

The Institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
ERZURUM TECHNICAL UNIVERSITY	TR ERZURUM02	Institutional Erasmus coordinator: Prof.Dr. Murat Demir AYDIN E-mail: erasmus@erzurum.edu.tr Adress: Ömer Nasuhi Bilmen Mah. Havaalanı Yolu Cad. No:53 Yakutiye/ERZURUM, 25000 TURKEY Phone:+90 444 5 388	https://www.erzurum.edu.tr/fakulte/dis-iliskiler-ofisi-ico1
UNIVERSITATEA POLITEHNICA TIMISOARA (POLITEHNICA UNIVERSITY OF TIMISOARA)	RO TIMISOA04	Institutional coordinator: Prof. Dr. eng. Lia DOLGA, Phone: +40 256 403033 Fax : +40 256 403174 E-mail: lia.dolga@upt.ro Mailing address: 2, P-ta Victoriei, 300006 Timisoara, Romania	http://www.upt.ro/international

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED ⁶]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies [average duration*]	Student Mobility for Traineeships *
TR ERZURUM02	RO TIMISOA04	0715	Mechanics and metal trades	1 st	2 students X 5 months each	2 students X 5 months each
RO TIMISOA04	TR ERZURUM02	0715	Mechanics and metal trades	1 st	2 students X 5 months each	2 students X 5 months each

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
TR ERZURUM02	RO TIMISOA04	0715	Mechanics and metal trades	2 staff members X 5 days each	2 staff member X 5 days
RO TIMISOA04	TR ERZURUM02	0715	Mechanics and metal trades	2 staff members X 5 days each	2 staff member X 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁷	
				Student Mobility for Studies	Staff Mobility for Teaching
TR ERZURUM02		Turkish	Courses material in English for exchange students	English B1	English B2
RO TIMISOA04		English	Romanian	B1	B2

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

⁶Accordingly to the new 2013 ISCED codes, as it was required by the European Agency EACEA and by the Romanian National Agency (ANPCDEFP)

⁷For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ERZURUM02:

RO TIMISOA04: At the date of signing the agreement, Politehnica University of Timisoara has limited infrastructure to welcome students and staff with physical disabilities: each case will be analysed individually.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ERZURUM02	June 15 th (dates are flexible)	November 15 th (dates are flexible)
RO TIMISOA04	May 20 th	November 20 th

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The present contract may be modified by either party in agreement with the other party.

The parties agree to solve in a friendly manner any controversy arising from the interpretation of the present agreement.

In the event of unilateral termination, a notice of at least one academic year should be given to the other party.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ERZURUM02:

RO TIMISOA04: The grades are integer values from 1 to 10, with the maximal value of 10 (the highest level of knowledge and skills) and the minimal level of 5 (a basic level of knowledge is required, covering the main topics taught) for passing the examination. The Romanian Ministry of Education recommends the following interpretation of each grade:

Romania	1 - 4	5	6	7	8	9	10
ECTS	F	E	D	C	C	B	A

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM02	erasmus@erzurum.edu.tr Phone: +90 444 5 388	https://www.erzurum.edu.tr/fakulte/dis-iliskiler-ofisi-ico1
RO TIMISOA04	E-mail: incoming@upt.ro Phone: +40-256-403034	www.mae.ro/en/node/2035

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM02	erasmus@erzurum.edu.tr Phone: +90 444 5 388	https://www.erzurum.edu.tr/fakulte/dis-iliskiler-ofisi-ico1
RO TIMISOA04	E-mail: incoming@upt.ro Phone: +40-256-403034	http://ec.europa.eu/social/main.jsp?catId=559

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM02	erasmus@erzurum.edu.tr Phone: +90 444 5 388	https://www.erzurum.edu.tr/fakulte/dis-iliskiler-ofisi-ico1
RO TIMISOA04	E-mail: incoming@upt.ro Phone: +40-256-403034	www.upt.ro/international

