



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021¹ between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details (email, phone) | Website (eg. of the course catalogue) |
|---|-----------------|--|--|
| Erzurum Technical University | TR ERZURUM02 | Prof. Dr. Murat Demir AYDIN Institutional Erasmus Coordinator E-mail: erasmus@erzurum.edu.tr Address: Çat Yolu İleri 4.km Yakutiye/Erzurum, Turkey 90 442 281 2521 | www.erzurum.edu.tr erasmus.erzurum.edu.tr http://form.erzurum.edu.tr/tvyc |
| Lodz University of Technology International Faculty of Engineering | PL LODZ02 | Contact person: Krzysztof Podstawek, BSc International Coordinator International Faculty of Engineering Żwirki 36, 90-924 Łódź, POLAND Tel: +48 42 6383844 Fax: +48 42 6360652 krzysztof.podstawek@p.lodz.pl ife@adm.p.lodz.pl | www.ife.p.lodz.pl www.mobility.p.lodz.pl/in on-line application Course offer: http://www.ife.p.lodz.pl/index.php?option=com_content&view=article&id=1394&Itemid=427&lang=en (Bachelor degree) http://www.ife.p.lodz.pl/index.php?option=com_content&view=article&id=1395&Itemid=428&lang=en (Master degree) |

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name * | Study cycle [short cycle, 1 st , 2 nd or 3 rd] * | Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*] |
|--|--|---------------------------------|-------------------------------|--|--|
| TR ERZURUM02 | PL LODZ02 | 0713 | Electricity and Energy | 1, 2 | 12 (2 students x 6 months) |
| PL LODZ02 | TR ERZURUM02 | 0713 | Electricity and Energy | 1, 2 | 12 (2 students x 6 months) |
| TR ERZURUM02 | PL LODZ02 | 0714 | Electronics and Automation | 1, 2 | 12 (2 students x 6 months) |
| PL LODZ02 | TR ERZURUM02 | 0714 | Electronics and Automation | 1, 2 | 12 (2 students x 6 months) |

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Number of staff mobility periods | |
|--|--|---------------------------------|-------------------------------|----------------------------------|--------------------------------|
| | | | | Staff Mobility for Teaching | Staff Mobility for Training |
| TR ERZURUM02 | PL LODZ02 | 0713 | Electricity and Energy | 10 (2 x 5 days) | 10 (2 x 5 days) |
| PL LODZ02 | TR ERZURUM02 | 0713 | Electricity and Energy | 10 (2 x 5 days) | 10 (2 x 5 days) |
| TR ERZURUM02 | PL LODZ02 | 0714 | Electronics and Automation | 10 (2 x 5 days) | 10 (2 x 5 days) |
| PL LODZ02 | TR ERZURUM02 | 0714 | Electronics and Automation | 10 (2 x 5 days) | 10 (2 x 5 days) |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ² | |
|---|------------------------|---------------------------|---------------------------|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| TR ERZURUM02 | | Turkish | English | B1 | B2 |
| PL LODZ02 | | | English | B1 | B2 |

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

TR ERZURUM02: No Special Additional Requirements

PL LODZ 02: TUL offers the following facilities for persons with disabilities:

- Special Office for Students with Disabilities
- most buildings (including two student dormitories) are adjusted to the needs of persons with motor disabilities
- all faculties are equipped with facilities supporting persons with poor hearing
- library provides access to its resources and internet for persons with poor hearing and vision
- possibility of individual study programme
- transport assistance and individual transport for persons with motor disabilities
- rental of specialist equipment and software for persons with hearing and visual disorders
- assistance of sign language interpreters
- adaptation of learning materials
- psychological help
- career guidance
- sports

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|---|---|
| TR ERZURUM02 | 15 June | 30 November |
| PL LODZ02 | 30 th June for applications 15 th July for EPS | 30 th November for applications (including EPS) |

2. The receiving institution will send its decision within 8 weeks, provided the documents are complete.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

TR ERZURUM02:

<http://erasmus.izmir.edu.tr> and <http://form.izmir.edu.tr/tyyc>

PL LODZ 02:

| Standard grading system at TUL | | |
|--------------------------------|-------|--------------|
| Note | Grade | Definition |
| 5.0 | A | Excellent |
| 4.5 | B | Very good |
| 4.0 | C | Good |
| 3.5 | D | Satisfactory |
| 3.0 | E | Sufficient |
| 2 | FX/F | Fail |

http://www.p.lodz.pl/en/ects/en.menu1589.ects_credit_allocation_based_on_the_student_workload_needed_in_order_to_achieve_expected_learning_outcomes_index.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|---|
| TR ERZURUM02 | erasmus@izmir.edu.tr +90 442 281 25 27 | http://www.konsolosluk.gov.tr/tr/en/start.aspx |
| PL LODZ02 | foreignstudents@info.p.lodz.pl | http://www.p.lodz.pl/rekrutacja/menu1616.cudzoziemcy_index.htm |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

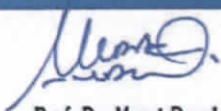

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| TR ERZURUM02 | erasmus@erzurum.edu.tr +90 442 281 25 27 | http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749 |
| PL LODZ02 | foreignstudents@info.p.lodz.pl sao@info.p.lodz.pl | http://www.p.lodz.pl/ects/en.menu1516.cost_of_living_index.htm |

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|---|
| TR ERZURUM02 | Mr. Eren ÖZBEK erasmus@erzurum.edu.tr +90 442 281 25 27 | http://www.erzurum.edu.tr/Content/Yuklemeler/DosyaGncel/Dosya11408.pdf |
| PL LODZ02 | Application on-line via: http://mobility.p.lodz.pl/in | http://www.p.lodz.pl/ects/en.menu1516.cost_of_living_index.htm |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ³ |
|--|--|------------|--|
| Erzurum Technical University TR ERZURUM02 | Prof.Dr.Murat Demir AYDIN <i>Head of International Relations Office and Institutional Erasmus Coordinator</i> | 11.08.2015 |  Prof. Dr. Murat Demir AYDIN Head of International Office, ETU |
| Lodz University of Technology PL LODZ02 | | |  Prorektor ds. Edukacji Politechniki Łódzkiej Prof. dr hab. inż. Sławomir Wiak |

³ Scanned signatures are accepted