



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
INTERNATIONAL BALKAN UNIVERSITY	MK SKOPJE04	Asst. Prof. Dr. Snezana Bilic – Sotiroska, Erasmus + Institutional Coordinator Str. Tashko Karadza No.11A, 1000 Skopje, (Republic of Macedonia) e-mail: sbilicsotiroska@ibu.edu.mk Phone : +389 2 3214 831 Fax : +389 2 3214 832	http://www.ibu.edu.mk
ERZURUM TECHNICAL UNIVERSITY	TR ERZURUM02	<u>Institutional:</u> Prof.Dr. Murat Demir AYDIN (Institutional Erasmus Coordinator) E-mail: erasmus@erzurum.edu.tr Adress: Çat Yolu Üzeri 4. Km Yakutiye/Erzurum, TURKEY 2500 Phone: +90 442 281 25 27	www.erzurum.edu.tr http://form.erzurum.edu.tr/tyyc

B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Student Mobility for Studies [total number of months of the study periods or average duration*]
MK SKOPJE04	TR ERZURUM02	340	Business Administration	1, 2	2 students /6 months
MK SKOPJE04	TR ERZURUM02	340	Management	1, 2	2 students /6 months
MK SKOPJE04	TR ERZURUM02	582	Civil Engineering	1,2	2 students /6 months
MK SKOPJE04	TR ERZURUM02	522	Electrical and Electronic Engineering	1,2	2 students /6 months
MK SKOPJE04	TR ERZURUM02	225	History Teaching	1, 2	2 students /6 months
MK SKOPJE04	TR ERZURUM02	222	Turkish Language Teaching	1, 2	2 students /6 months
TR ERZURUM02	MK SKOPJE04	340	Business Administration	1,2	2 students /6 months
TR ERZURUM02	MK SKOPJE04	340	Management	1,2	2 students /6 months
TR ERZURUM02	MK SKOPJE04	582	Civil Engineering	1, 2	2 students /6 months
TR ERZURUM02	MK SKOPJE04	522	Electrical and Electronic Engineering	1, 2	2 students /6 months
TR	MK	225	History Teaching	1, 2	2 students /6 months

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

ERZURUM02	SKOPJE04				
TR ERZURUM02	MK SKOPJE04	222	Turkish Language Teaching	1, 2	2 students /6 months

[*Optional: subject area code & name and study cycle are optional.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
MK SKOPJE04	TR ERZURUM02	340	Business Administration	2 x 5 days	2 x 5 days
MK SKOPJE04	TR ERZURUM02	340	Management	2 x 5 days	2 x 5 days
MK SKOPJE04	TR ERZURUM02	582	Civil Engineering	2 x 5 days	2 x 5 days
MK SKOPJE04	TR ERZURUM02	522	Electrical and Electronic Engineering	2 x 5 days	2 x 5 days
MK SKOPJE04	TR ERZURUM02	225	History Teaching	2 x 5 days	2 x 5 days
MK SKOPJE04	TR ERZURUM02	222	Turkish Language Teaching	2 x 5 days	2 x 5 days
TR ERZURUM02	MK SKOPJE04	340	Business Administration	2 x 5 days	2 x 5 days
TR ERZURUM02	MK SKOPJE04	340	Management	2 x 5 days	2 x 5 days
TR ERZURUM02	MK SKOPJE04	582	Civil Engineering	2 x 5 days	2 x 5 days

TR ERZURUM02	MK SKOPJE04	522	Electrical and Electronic Engineering	2 x 5 days	2 x 5 days
TR ERZURUM02	MK SKOPJE04	225	History Teaching	2 x 5 days	2 x 5 days
TR ERZURUM02	MK SKOPJE04	222	Turkish Language Teaching	2 x 5 days	2 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
MK SKOPJE04		English	English	B2	B2
TR ERZURUM02		Turkish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

ZUT Szczecin: Students with disabilities can be accepted after the consultation with the Faculty Coordinator and International Office (educational matters). Some lecture rooms and toilets accessible to wheelchairs. Disabled parking area. Friendly students. Some rooms accessible to wheelchairs are available in one of the student houses.

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
MK SKOPJE04	30 th June	15 th December
TR ERZURUM02	15 th July	15 th December

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

MK SKOPJE04:

Numerical System from 5 to 10	10	9	8	7	6	5
100 Point System	90-100	80-89	70-79	60-69	50-59	<50
ECTS System	A	B	C	D	E	F

TR ERZURUM02: <http://erasmus.erzurum.edu.tr> and <http://form.erzurum.edu.tr/tyyc>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
MK SKOPJE04	Legal Affairs Office Str. Tashko Karadza No.11A, 1000 Skopje, (Republic of Macedonia) e-mail: blerim_ibuniversity@yahoo.com Phone : +389 2 3214 831 Fax : +389 2 3214 832	http://www.ibu.edu.mk
TR ERZURUM02	erasmus@erzurum.edu.tr +90 442 281 25 27	http://www.konsolosluk.gov.tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution n [Erasmus code]	Contact details (email, phone)	Website for information
MK SKOPJE04	Legal Affairs Office Str. Tashko Karadza No.11A, 1000 Skopje, (Republic of Macedonia) e-mail: blerim_ibuniversity@yahoo .com Phone : +389 2 3214 831 Fax : +389 2 3214 832	http://www.ibu.edu.mk
TR ERZURUM 02	erasmus@erzurum.edu.tr +90 442 281 25 27	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749


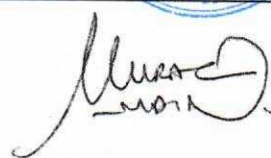
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
MK SKOPJE04	Legal Affairs Office Str. Tashko Karadza No.11A, 1000 Skopje, (Republic of Macedonia) e-mail: blerim_ibuniversity@yahoo.com Phone : +389 2 3214 831 Fax : +389 2 3214 832	http://www.ibu.edu.mk
TR ERZURUM02	Mr. Eren ÖZBEK erasmus@erzurum.edu.tr +90 442 281 25 27	http://www.erzurum.edu.tr/Content/Yuklemeler/DosyaGenel/Dosya11408.pdf

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
MK SKOPJE04	Asst. Prof. Dr. Snezana Bilic – Sotiroska, <i>Erasmus + Institutional Coordinator</i>	22.12.2015	
TR ERZURUM02	Prof.Dr.Murat Demir AYDIN <i>Head of International Relations Office and Institutional Erasmus Coordinator</i>	14.12.2015	

Prof. Dr. Murat Demir AYDIN
Head of International
Office. ETU

³ Scanned signatures are accepted