



ALLEGATO 10.1.1

Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2019-2021² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution and Erasmus code	Institutional Coordinator	Academic Coordinator	Contact person ⁴ (email, phone)
Università degli Studi della Tuscia Via S. Maria in Gradi 4 - 01100 Viterbo -Italy I VITERBO01	Erasmus Institutional Coordinator Prof. Edoardo Chiti Phone: +39 0761 357852 e-mail: edoardo.chiti@unitus.it	Prof. Andrea Petroselli Department DEIM ☎ + 39 0761 357348 ✉ petro@unitus.it University of Tuscia, 01100 Viterbo, Italy	Dr. Carlo Contardo – Head of Mobility and International Cooperation Office ✉ Università degli Studi della Tuscia di Viterbo – via S. Maria in Gradi 4 – 01100 Viterbo – Italy ☎ + 39 0761 357916 ☎ + 39 0761 357524 ✉ carlocontardo@unitus.it - Web-address: http://tuscia.lomanager.it/studenti http://www.unitus.it/ http://www.didattica.unitus.it/web/index.asp

¹ Inter-Institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.



Erzurum Technical University TR ERZURUM02	Assist. Prof. Dr. Eyüphan MANAY (Institutional Erasmus Coordinator) E-mail: erasmus@erzurum.edu.tr Phone:+90 444 5 388	Assoc. Prof. Dr. Fatih TOSUNOĞLU Departmental Coordinator E-mail: ftosunoglu@erzurum.edu.tr Phone: +90 444 5 388 - 2103	www.erzurum.edu.tr http://servis.erzurum.edu.tr/bologna/anasayfa/detay_en/7
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B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
I VITERBO01	TR ERZURUM02	07	Engineering, manufacturing and construction	1 st , 2 nd , 3 rd	18 (3 Students x 6 Months)	6 (3 Students x 2 Months)
TR ERZURUM02	I VITERBO01	07	Engineering, manufacturing and construction	1 st , 2 nd , 3 rd	18 (3 Students x 6 Months)	6 (3 Students x 2 Months)

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus	TO [Erasmus	Subject area	Subject area	Number of staff mobility periods
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⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



code of the sending institution]	code of the receiving institution]	code * [ISCED]	name *	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
I VITERBO01	TR ERZURUM02	07	Engineering, manufacturing and construction	3 x 5 days	3 x 5 days
TR ERZURUM02	I VITERBO01	07	Engineering, manufacturing and construction	3 x 5 days	3 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I VITERBO01		Italian	English	B1	English B2
TR ERZURUM02		Turkish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Incoming students at the beginning of each semester will be offered an Italian language course, divided into 2 levels. They can also count on an institutional accommodation system and private housing solutions, where necessary.

Tuscia University welcomes students and staff with disabilities.

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://euopass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



TR ERZURUM02: No Special Additional Requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I VITERBO01	30 June	30 September
TR ERZURUM02	15th July	15th December

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The agreement will terminate at the end of the Erasmus programme unless either side terminates or modifies the present agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue/modify the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Tuscia grading system: <http://tuscia.lipmanager.it/studenti/>

TR ERZURUM02: http://servis.erzurum.edu.tr/bologna/anasayfa/detay_en/7

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and

⁷ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm



information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I VITERBO01	Felicetta Ripa tel. +39 0761 357917 erasmus@unitus.it	
TR ERZURUM02	erasmus@erzurum.edu.tr +90 444 5 388 / 2276	http://www.konsolesluk.gov.tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I VITERBO01	Felicetta Ripa tel. +39 0761 357917 erasmus@unitus.it	
TR ERZURUM02	erasmus@erzurum.edu.tr +90 444 5 388 / 2276	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I VITERBO01	Felicetta Ripa tel. +39 0761 357917 erasmus@unitus.it	
TR ERZURUM02	erasmus@erzurum.edu.tr +90 444 5 388 / 2276	https://www.erzurum.edu.tr/fakulte/dis-iliskiler-ofisi-ico1

DIREZIONE GENERALE
Staff di supporto agli Organi di Ateneo

Al Responsabile del Servizio Offerta Formativa e Servizi agli Studenti
Al Responsabile dell'Ufficio Mobilità e Cooperazione Internazionale
e, p.c. Al Direttore del DEIM
Al Prof. Simone Severini
Delegato per le relazioni internazionali

Oggetto: Senato Accademico del 28.11.2019
p. 10 "Programma Erasmus+ KA103 a.a. 2019/2020 - Stipula accordo interistituzionale con
Erzurum Technical University, Turchia"

Si comunica che il Senato Accademico, nella riunione del 28.11.2019,

VISTO lo Statuto dell'Università degli Studi della Tuscia di Viterbo, emanato con D.R. n. 480/12 dell'8.06.2012 e successive modificazioni e integrazioni, ed in particolare l'art. 7, c. 1;

VISTO il Regolamento Generale di Ateneo, emanato con D.R. n. 216/13 del 05.03.2013 e successive modificazioni e integrazioni, ed in particolare l'art. 20;

VISTO il Regolamento d'Ateneo per la mobilità Erasmus+, emanato con D.R. n. 85/18 del 30.01.2018, e in particolare l'art. 4.

VISTO l'accordo interistituzionale Erasmus+ con la *Erzurum Technical University*, Turchia, proposto dal Prof. Andrea Petroselli afferente al Dipartimento DEIM;

VISTA la delibera di approvazione dell'accordo interistituzionale Erasmus+ con la *Erzurum Technical University*, Turchia, da parte del Consiglio di Dipartimento del DEIM del 10.09.2019;

VISTA la richiesta di stipula dell'accordo inviata dal Prof. Andrea Petroselli del DEIM in data 30.09.2019;

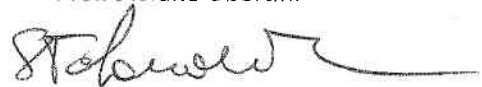
VISTA la delibera del Consiglio di Amministrazione del 28.10.2019 in cui si esprime parere favorevole alla stipula del suddetto interistituzionale Erasmus+;

ha approvato la stipula dell'accordo interistituzionale Erasmus+ con la *Erzurum Technical University*, Turchia (Allegato A/1-6).



Il Senato Accademico ha disposto l'immediata esecuzione del dispositivo ai sensi dell'art. 7, c. 2 del Regolamento Generale di Ateneo.

Con i migliori saluti,

IL RETTORE
Prof. Stefano Ubertini



G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
I VITERBO01	Prof. Alessandro Ruggieri Rector IL RETTORE Prof. Stefano Ubertini <i>Stefano Ubertini</i>		<i>11 DIC 2019</i> 
TR ERZURUM02	Prof. Dr. Bülent ÇAKMAK Rector	<i>27.12.2019</i> 	<i>[Signature]</i>

⁸ Scanned signatures are accepted

Kae

