International Cooperations Office of Erzurum Technical University is recruiting one Erasmus+ intern

Application Deadline

Flexible

Commencement

Flexible

Duration

2-3 months

Commitment

Full-Time

Mon-Fri: 09:00-16:00

Language Skills

English : minimum B2-level is a must

German or Polish or Turkish: not a must but a plus

Location

Erzurum, Turkey

Website

ETÜ

Contact Info

International Cooperations Office

YOUR ROLE is to act as a mediator between the Erasmus+ students and universities. This vacancy will enable the intern to demonstrate communication skills, to take responsibility, to engage with a different culture and to gain initial hands on experience in an international office abroad.

YOUR DUTIES as an intern are the following subjects:

◆ office work : dealing with paperwork and assist outgoing exchange students/staff

◆ up-dating website: redaction and/or translation

◆ event organisation

IF YOU ARE

◆ having an Erasmus+ grant is an absolute MUST!

◆ enrolled as a bachelor/master student in Languages & Philological Sciences, Business Studies, Management Science, Humanities, Education, Teacher Training or any other related subjects

◆ IT Skills: Microsoft Office (good), Graphic Programs (basic), Video/photo editing is a plus

◆ good interpersonal and communication skills

WE OFFER

Erzurum previously hosted the 2011 Winter Universiade and the 2017 European Youth Winter Olympic Festival. Erzurum is also a strong candidate to host the 2026 Winter Olympics, officially known as the XXV Olympic Winter Games. To make our interns feel at home we present:

◆ 50% financial support for accomodation

◆ free lunch in the dining hall of the university

◆ free ice skating

◆ free curling

IF YOU ARE LOOKING FORWARD TO JOIN US AS WE DO, THEN WE ARE WAITING FOR YOUR CV to be sent to erasmus@erzurum.edu.tr with the subject line "Erasmus ICO Intern"

For questions please dial: 0090 444 5 388 extension code: 2276

Let us shape the future together

www.erzurum.edu.tr