



# Erasmus+ Programme

## Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

### Inter-institutional agreement 2019- 2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

| Name of the institution<br>(and department, where relevant)   | Erasmus code            | Contact details <sup>[2]</sup><br>(email, phone)  | Website<br>(eg. of the course catalogue)  |
|---|-------------------------|---|---|
| <b>Erzurum Technical University</b>   | <b>TR<br/>ERZURUM02</b> | <b>Institutional:</b><br>Assist. Prof. Dr. Eyüphan MANAY<br>(Institutional Erasmus Coordinator)<br>E-mail: erasmus@erzurum.edu.tr<br>Phone: +90 444 5 388<br><br><b>Departmental:</b><br>Büşra ASLAN<br>Departmental Coordinator<br>E-mail : busra.aslan@erzurum.edu.tr<br>Phone: 0090 444 5 388 - 2620 | <a href="http://www.erzurum.edu.tr">www.erzurum.edu.tr</a><br><a href="http://servis.erzurum.edu.tr/bologna/nasayfa/detay_en/7">http://servis.erzurum.edu.tr/bologna/nasayfa/detay_en/7</a>   |
| Uniwersytet Kazimierza Wielkiego<br>(KAZIMIERZ WIELKI UNIVERSITY)<br><br>Faculty of Pedagogy and Psychology/Institute of Psychology | PL<br>BYDGOSZ01         | International Relations Office,<br>ul. Chodkiewicza 30,<br>85-064 Bydgoszcz<br>tel. +48 52 3419108<br>fax: +48523414773<br>email: erasmus@ukw.edu.pl<br><br>Departmental Coordinator<br>Aleksandra Błachnio, PhD  | Kazimierz Wielki University:<br><a href="http://www.ukw.edu.pl">www.ukw.edu.pl</a><br><br>Erasmus and IRO site:<br><a href="http://www.bwm.ukw.edu.pl">www.bwm.ukw.edu.pl</a><br><a href="http://www.studyinbydgoszcz.pl">www.studyinbydgoszcz.pl</a><br>Erasmus Course Catalogue:<br><a href="http://bwm.ukw.edu.pl/index.php?_m=2&amp;_id=117">http://bwm.ukw.edu.pl/index.php?_m=2&amp;_id=117</a><br><a href="http://www.studyinbydgoszcz.pl/page/eng/cms/university/news-list/82/">http://www.studyinbydgoszcz.pl/page/eng/cms/university/news-list/82/</a><br><br><a href="http://www.ukw.edu.pl/jednostka/psychology_in">http://www.ukw.edu.pl/jednostka/psychology_in</a> |

| Name of the institution<br><br>(and department, where relevant) | Erasmus code | Contact details <sup>[2]</sup><br><br>(email, phone) | Website<br><br>(eg. of the course catalogue) |
|---|--------------|--|--|
|   |              | alblach@ukw.edu.pl                                   | stitute                                      |

## B. Mobility numbers<sup>[3]</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM<br><br>[Erasmus code of the sending institution] | TO<br><br>[Erasmus code of the receiving institution] | Subject area code<br>*<br>[ISCED] | Subject area name<br>* | Study cycle<br>[short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]<br>* | Number of student mobility periods   |  |
|---|---|-----------------------------------|------------------------|--|--|--|
|   |   |                                   |                        |  | Student Mobility for Studies<br><br>[total number of months of the study periods or average duration*] | Student Mobility for Traineeships<br>* |
| TR<br>ERZURUM02                                       | PL<br>BYDGOSZ01                                       | 0313                              | psychology             | 1 <sup>st</sup> / 2 <sup>nd</sup>  | 2x5  | Tbd upon individual request            |
| PL<br>BYDGOSZ01                                       | TR<br>ERZURUM02                                       | 0313                              | psychology             | 1 <sup>st</sup> / 2 <sup>nd</sup>  | 2x5  | Tbd upon individual request            |

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM<br><br>[Erasmus code of the sending institution] | TO<br><br>[Erasmus code of the receiving institution] | Subject area code<br>*<br>[ISCED] | Subject area name<br>* | Number of staff mobility periods   |                                  |
|---|---|-----------------------------------|------------------------|--|----------------------------------|
|   |   |                                   |                        | Staff Mobility for Teaching<br><br>[total number of days of teaching periods or average duration*] | Staff Mobility for Training<br>* |
| TR<br>ERZURUM02                                       | PL<br>BYDGOSZ01                                       | 0313                              | Psychology             | 2*5days*8hrs   | 2*5days*8hrs                     |



|                 |                 |      |            |              |              |
|-----------------|-----------------|------|------------|--------------|--------------|
| PL<br>BYDGOSZ01 | TR<br>ERZURUM02 | 0313 | psychology | 2*5days*8hrs | 2*5days*8hrs |
|-----------------|-----------------|------|------------|--------------|--------------|

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution<br>[Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level [4]  |  |
|---|------------------------|---------------------------|---------------------------|--|--|
|   |                        |                           |                           | Student Mobility for Studies<br>[Minimum recommended level: B1]                                  | Staff Mobility for Teaching<br>[Minimum recommended level: B2] |
| TR<br>ERZURUM02                         |                        | Turkish                   | English                   | B1   | B2   |
| PL<br>BYDGOSZ01                         |                        | Polish                    | English                   | B1-English<br>UKW offers a Polish language course free of charge for all international students. | B2   |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

PL BYDGOSZCZ01 – All incoming students must be nominated by their home institution before the deadline. All documents of incoming students and staff have to be sent to the International Relations Office of Kazimierz Wielki University. Orientation week is compulsory for all incoming students. Full participation is awarded with 2 ECTS credits. Kazimierz Wielki University has the infrastructure and offers local transport for students and staff with disabilities. Contact email to the Office for Disabled Persons: niepelnosprawni@ukw.edu.pl

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[month]                              | Spring term*<br>[month]                                  |
|---|--|--|
| TR ERZURUM02                            | 15 <sup>th</sup> July                                | 15 <sup>th</sup> December                                |
| PL BYDGOSZ01                            | <b>Application deadline:</b><br>June 1 <sup>st</sup> | <b>Application deadline:</b><br>November 1 <sup>st</sup> |

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 3 weeks (approx.).

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

#### 4. Termination of the agreement

*In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2015 will only take effect as of 1 September 2015+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

## F. Information

### 1. Grading systems of the institutions

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>1</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

#### PL BYDGOSZ01

| Local grade |                   | ECTS Grade | % of successful students normally achieving the grade | Definition  |
|-------------|-------------------|------------|---|---|
| 5.0         | Very good         | A          | 10  | EXCELLENT - outstanding performance with only minor errors      |
| 4.5         | Good plus         | B          | 25  | VERY GOOD - above the average standard but with some errors     |
| 4.0         | Good              | C          | 30  | GOOD - generally sound work with a number of notable errors     |
| 3.5         | Satisfactory plus | D          | 25  | SATISFACTORY - fair but with significant shortcomings           |
| 3.0         | Satisfactory      | E          | 10  | SUFFICIENT - performance meets the minimum criteria             |
| 2.0         | Fail              | FX         | -   | FAIL - some more work required before the credit can be awarded |
|             | Fail              | F          | -   | FAIL - considerable further work is required                    |
| ZAL         | PASS              |            |   |   |

**TR ERZURUM02:** [http://servis.erzurum.edu.tr/bologna/anasayfa/detay\\_en/7](http://servis.erzurum.edu.tr/bologna/anasayfa/detay_en/7)

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)  | Website for information   |
|-------------------------------|--|---|
| TR<br>ERZURUM02               | <a href="mailto:erasmus@erzurum.edu.tr">erasmus@erzurum.edu.tr</a><br>+90 444 5 388 / 2276 | <a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a> |



|                 |  |  |
|-----------------|--|--|
| PL<br>BYDGOSZ01 | International Relations<br>Office<br>Tel. +48 52 341 91 08<br><a href="mailto:erasmus@ukw.edu.pl">erasmus@ukw.edu.pl</a> | <a href="http://www.ukw.edu.pl">www.ukw.edu.pl</a><br><a href="http://www.erasmus.ukw.edu.pl">www.erasmus.ukw.edu.pl</a><br><a href="http://www.studyinbydgoszcz.pl">www.studyinbydgoszcz.pl</a> |
|-----------------|--|--|

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus<br>code] | Contact details<br>(email, phone)   | Website for information  |
|----------------------------------|---|--|
| TR<br>ERZURUM<br>02              | <a href="mailto:erasmus@erzurum.edu.tr">erasmus@erzurum.edu.tr</a><br>+90 444 5 388 / 2276                                  | <a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>  |
| PL<br>BYDGOSZ<br>01              | International<br>Relations Office<br>Tel. +48 52 341 91<br>08<br><a href="mailto:erasmus@ukw.edu.pl">erasmus@ukw.edu.pl</a> | <a href="http://www.ukw.edu.pl">www.ukw.edu.pl</a><br><a href="http://www.erasmus.ukw.edu.pl">www.erasmus.ukw.edu.pl</a><br><a href="http://www.studyinbydgoszcz.pl">www.studyinbydgoszcz.pl</a> |





### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution<br>[Erasmus<br>code] | Contact details<br>(email, phone)   | Website for information  |
|----------------------------------|---|--|
| TR<br>ERZURUM02                  | <a href="mailto:erasmus@erzurum.edu.tr">erasmus@erzurum.edu.tr</a><br>+90 444 5 388 / 2276                            | <a href="https://www.erzurum.edu.tr/fakulte/dis-iliskiler-ofisi-ico1">https://www.erzurum.edu.tr/fakulte/dis-iliskiler-ofisi-ico1</a>  |
| PL<br>BYDGOSZ01                  | International Relations Office<br>Tel. +48 52 341 91 08<br><a href="mailto:erasmus@ukw.edu.pl">erasmus@ukw.edu.pl</a> | <a href="http://www.ukw.edu.pl">www.ukw.edu.pl</a><br><a href="http://www.erasmus.ukw.edu.pl">www.erasmus.ukw.edu.pl</a><br><a href="http://www.studyinbydgoszcz.pl">www.studyinbydgoszcz.pl</a> |

# **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

| Institution<br>[Erasmus code]                          | Name, function   | Date       | Signature <sup>[6]</sup>   |
|--|--|------------|--|
| ERZURUM<br>TECHNICAL<br>UNIVERSITY<br><br>TR ERZURUM02 | Assist. Prof. Dr. Eyüphan MANAY<br><br>Institutional Erasmus Coordinator<br><br>Head of International Office | 27.09.2019 | <br>   |
| PL BYDGOSZ01   | Vice-Rector for Development and Cooperation<br>associate professor Marek Macko, PhD Eng.                     | 3.10.2019  | <b>Vice-Rector<br/>for Development and Cooperation<br/>KAZIMIERZ WIELKI UNIVERSITY</b><br><br><b>dr hab. inż. Marek Macko, prof. nadzw.</b><br> |

<sup>[6]</sup> Scanned signatures are accepted